

GRADUATE PROGRAM HANDBOOK

Master in Plant Health Management
mphm.osu.edu



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES

**Department of Plant Pathology
Department of Entomology**



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Preface

Welcome to the Master in Plant Health Management (MPHM) program, administered by the Department of Plant Pathology and Department of Entomology. Graduate education is very important to our mission and considered a major focus of both departments. We value the strong and positive interactions between students, faculty and staff. Although this handbook is a guide for your degree program, it is the MPH M Graduate Studies Committee (GSC) and others that will help you develop your program and answer questions that arise. We recognize that each student has individual interests and strengths. Although there are specific graduate program requirements in the department, your individual program will reflect your specific objectives and goals as you pursue your career in plant health management.

In addition to this handbook, you should retain a copy of the university's Graduate School Handbook: gradsch.osu.edu/handbook. The Graduate School Handbook "contains the rules, policies, and guidelines applicable to the graduate community at The Ohio State University." Additional rules and requirements are specified by the MPH M Graduate Studies Committee.

We hope the following guidelines will be helpful to you in development of your graduate program. Although some of the departmental policies outlined in this edition of the Handbook may change, you will be expected to fulfill the degree requirements in effect at the time you begin your graduate program. In the case of substantial revisions, the Graduate School and/or the MPH M Graduate Studies Committee will clarify how this may impact your program requirements.

We are looking forward to working with you as you begin this new path of career development. During your time in the Master in Plant Health Management Program please feel free to contact the Co-chairs and committee members of the program as well as any faculty member in the Department of Plant Pathology and Department of Entomology.

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Graduate Student Code of Research and Scholarly Conduct

Approved by the Council on Research and Graduate Studies, May 2004

Graduate students and Graduate Faculty aspire to professional behavior that is consistent with the highest ethical and moral standards. The Graduate School at The Ohio State University expects that graduate students will demonstrate responsibility and integrity in pursuing their creative and scholarly interests. The academic enterprise is dependent upon such behavior. Graduate students are responsible for learning about appropriate standards for ethical research and scholarly conduct and for following all university policies related to ethical research and scholarly conduct.

When graduate students join the Ohio State community, they become members of disciplinary, scholarly, and professional communities that extend beyond the university. Graduate students are expected to learn, respect, and abide by the professional codes of ethics and responsibilities that are commonly accepted in their field of study or area of research. These codes include but are not limited to the following: a responsibility to contribute an original body of work to one's chosen discipline and the recognition that one's work is based on the work of others which must be respected and properly acknowledged. Graduate students also have the responsibility to treat university faculty, staff, and other students respectfully and professionally.

Graduate Faculty, advisors, and graduate programs should actively encourage their students to participate as members of their chosen disciplinary, scholarly, and professional communities. Graduate students should be encouraged to seek and share knowledge wherever and whenever possible. Academic advisors and other faculty members should educate graduate students through example and discussion, addressing such issues as academic honesty, research, publication, recruitment, and hiring practices, and applicable fellowship and graduate associateship responsibilities. Disciplinary codes of ethics and norms should be discussed among graduate students and faculty. Such communication is a means of setting high standards of behavior in graduate study and beyond.

Source: Graduate School Handbook, Appendix B

Graduate students are expected to be familiar with relevant policies and procedures at The Ohio State University. Detailed information may be found in the University's Code of Student Conduct is available online (studentlife.osu.edu/resources/). Graduate School staff may be contacted at (614) 292-6031 for additional assistance.

Academic Standards

Policies for academic standards are set by the Graduate School and the MPHM Graduate Studies committee. The minimum Academic and Professional Standards established by the Graduate School are described in the Graduate School Handbook, Section 5.

Additional information is available in this handbook under "Graduate Student Review, Evaluation, and Denial of Further Registration," page 14.

A student will be denied further registration if:

1. The student fails the Final Oral Master's Examination twice.
2. The student has been found guilty of academic misconduct

A student will be issued a written warning by the Graduate School and may later be denied further registration based on the following:

1. The student refuses or is unable to follow the educational plan suggested by the MPHM GSC, or meet the goals specified by the advisor/mentor for reasonable progress.
2. The student fails to meet the minimum grade standards or time limits under Graduate School rules.
3. It is the judgment of the MPHM GSC through formal evaluation of graduate students that the student is not making reasonable progress towards the completion of his/her graduate program. This applies to completing degree requirements as well as meeting the internship experience and other goals established by the MPHM GSC in a proficient and timely manner.

Admissions

Admission to the Master in Plant Health Management Graduate Program is the responsibility of the GSC, which is comprised of members of both the Department of Plant Pathology and Department of Entomology. In addition to the university application form, students must provide official transcripts of all college/university-level coursework, three letters of recommendation, a statement of intent describing personal background, research experience and professional interests, and a curriculum vita. Students whose GPA is less than 3.0 will also need to submit Graduate Record Examination Scores.

A four-year baccalaureate or higher degree, or its equivalent, from an accredited college or university is required prior to beginning graduate studies. Applicants normally should have a cumulative grade point average of 3.0 or higher in all previous college coursework. Applicants whose native language is not English must submit a recent, official Test of English as a Foreign Language (TOEFL) score or Michigan English Language Assessment Battery (MELAB) score. Specific university requirements can be found on the Graduate Admissions website: gpadmissions.osu.edu/intl/english-proficiency.html. All available information is considered by members of the GSC for a decision regarding admission. Prior to final acceptance of the

