

# Applying to the Master in Plant Health Management Program (MPHM)

<p><b>1. Apply online at:</b>  <a href="http://gpadmissions.osu.edu/apply/grad.html">gpadmissions.osu.edu/apply/grad.html</a></p>	<p>There is a non-refundable application fee. (\$60-domestic applicants/ \$70-international applicants)</p> <p>Search for Academic Program/Plan: <b>Plant Health Management</b></p> <p>Indicate <b>Columbus</b> campus (even though you may be taking classes or doing an internship at other locations).</p> <p>For the MPHM-Online program, select the Program Data tab &gt; ONL sub-plan.</p>
<p><b>2. Transcripts</b></p>	<p>Submit transcripts or record of marks for each university-level school attended. This includes transcripts for transfer and/or summer courses taken at other universities, even if the transfer credits/grades are posted on transcripts of institutions from which you have earned a degree. Include English translations of any foreign documents. For coursework taken at Ohio State, the Ohio State transcripts do not need to be uploaded.</p> <p>Applicants can upload electronic copies of transcripts in the online application process. Applicants can upload one transcript per institution attended.          &gt; <a href="http://gpadmissions.osu.edu/faq/">gpadmissions.osu.edu/faq/</a></p> <p>► Please note that official transcripts will be required if admitted to the university.</p>
<p><b>GRE (if applicable)</b></p>	<p>Ohio State requires a minimum 3.0/4.0 cumulative grade point average (GPA) for the last degree earned (note, this is a change from previous years). How to calculate your self-reported GPA &gt; <a href="http://gpadmissions.osu.edu/grad/calc.html">gpadmissions.osu.edu/grad/calc.html</a></p> <p>Applicants whose GPA is below 3.0 can still apply for admission but are required to submit GRE scores. Admission cannot be considered until GRE test scores have been received.</p> <p>Visit &gt; <a href="http://www.ets.org/gre/">www.ets.org/gre/</a></p> <p>GRE scores must be submitted if you wish to be considered for university fellowships. Graduate programs can nominate applicants who meet eligibility criteria through a competitive process awards. Fellowships are for full-time study.          &gt; <a href="http://mphm.osu.edu/costs">mphm.osu.edu/costs</a></p>
<p><b>3. English Proficiency</b>  (if applicable)</p>	<p>Applicants whose native language is not English must submit a recent, official Test of English as a Foreign Language (TOEFL) or other acceptable English proficiency test.</p> <p>TOEFL scores should be sent to Ohio State (<b>Institutional code 1592</b>).</p> <p>Specific test requirements, including minimum scores for admission to Ohio State, can be found on the Graduate Admissions website:  <a href="http://gpadmissions.osu.edu/intl/english-proficiency.html">gpadmissions.osu.edu/intl/english-proficiency.html</a></p>

<p><b>4. Statement of Intent</b></p>	<p>1-2-page statement of intent describing your professional goals, as well as relevant work, and academic experience. It may be helpful to include autobiographical or other information as it relates to your motivations and interests in pursuing a MPHM degree at Ohio State.</p> <p>The statement of intent and curriculum vitae/resume can be uploaded with your on-line application as Word or pdf file.</p> <p>Tip: If you're unsure about how to write a statement of intent for graduate study, an internet search will yield many articles and resources with advice (aka personal essay, personal statement or statement of purpose). Look for resources that specifically address <i>graduate applications</i>. Explore several sites for suggestions that apply to you.</p>
<p><b>5. Three Letters of Recommendation</b></p>	<p>Three letters of recommendation from professional references familiar with your qualifications and potential for graduate study.</p> <p>The MPHM program accepts online submission of letters OR paper letters/reference forms by mail:</p> <p><b>a. Electronic submission</b> Applicants can submit the names and e-mail addresses of 3 references in the online application process. The references will receive e-mail instructions for completing the online recommendation process. Letters of recommendation on letterhead can be uploaded as pdf or Word forms in this process.</p> <p>For more information on submitting references' names/e-mail addresses for online submission, or to send reminders to your references, search Graduate and Professional Admissions FAQs &gt; <a href="http://gpadmissions.osu.edu/faq/">gpadmissions.osu.edu/faq/</a></p> <p><b>b. Paper copies</b> If your recommender(s) would rather submit letters by mail, paper copies written on recommenders' original letterhead stationery may be mailed to the MPHM Graduate Program. If letters are submitted online, paper copies do not need to be sent by mail.</p> <p>Paper copies must be accompanied by a completed Ohio State Reference Form: <a href="http://admissions.osu.edu/apps/pdfs/refer.pdf">admissions.osu.edu/apps/pdfs/refer.pdf</a> Applicants should fill out page 1 of the reference form, and request that the recommender complete page 2 (this is for paper submission only and is not necessary if the online submission process was used). The recommender should mail the reference form with the letter to:</p> <p>MPHM Graduate Program The Ohio State University 201 Kottman Hall, 2021 Coffey Rd Columbus OH 43210 USA</p>
<p><b>6. Curriculum Vita or Resume</b></p>	<p>A 1-2 page document detailing your previous work and educational experience, academic, and professional activities and honors, publications, and other relevant information.</p>

**For assistance:** Please contact the MPHM Graduate Coordinator, Monica Lewandowski:  
E-mail: [lewandowski.52@osu.edu](mailto:lewandowski.52@osu.edu) Tel. 614-247-6876 (Eastern Standard Time)